



## City of Hanover 2020 Budget

The purpose of this article is to provide 2020 budget information concerning the City of Hanover to interested citizens. The budget is published in accordance with Minnesota Statue § 471.6965. This publication is a summary of the budget. The complete budget may be examined at the Hanover City Hall, 11250 Fifth Street NE, Hanover, MN 55341. The City Council approved this budget on December 3, 2019.

Revenues	2019	2020	Expenditures	2019	2020
Property Taxes (excludes MV Credits)	\$1,121,237	\$1,115,277	General Government (board, administration, etc.)	\$522,562	\$549,405
Franchise Fees	15,000	15,000	Public Safety	493,820	490,903
Licenses & Permits	112,920	110,420	Streets/Highways (excludes construction)	481,373	467,325
State General Purpose Aid (MV Credits, etc.)	163,092	170,612	Culture and Recreation	56,900	46,900
State Categorical Aid (state aid for streets, etc.)	0	0	Misc. Current Expenditures		0
Charges for Service	134,905	130,723	<b>Total Current Expenditures</b>	<b>1,554,655</b>	<b>1,554,533</b>
Fines and Forfeits	3,000	3,000	Debt Service-Principal	347,000	350,000
Miscellaneous Revenues	4,500	9,500	Interest & Fiscal Charges	62,814	54,421
<b>Total Revenues</b>	<b>\$1,554,654</b>	<b>\$1,554,532</b>	<b>Total Expenditures &amp; Other Financing Uses</b>	<b>\$1,964,469</b>	<b>\$1,958,954</b>

# 2020 Budget continued

Each year cities are required to prepare and adopt an annual budget. The budget is one year of estimated revenue, money coming into the city, and expenditures, money going out. It captures city activities and services supported for the coming year.

Preparing a city budget involves policy decisions by the Council and helps assign funding to specific goals. During this process, Council and staff review the past year and look to the coming year and what city activities may be changed, dropped, or increased.

Since property taxes are the primary source of revenue for cities, cities must submit their property tax levies to the county auditor. Cities also participate in a revenue-sharing program called local government aid (LGA). This supplements property tax revenue.

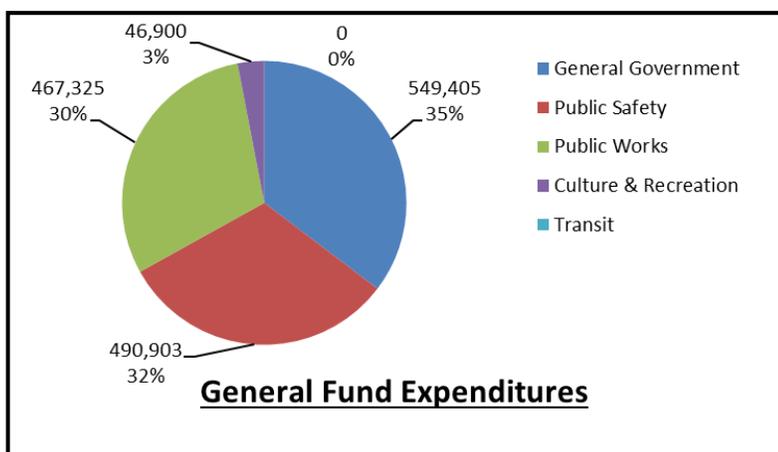
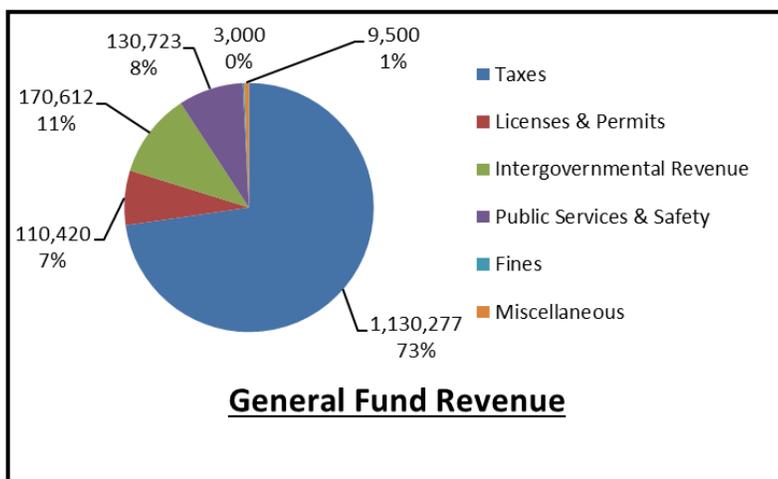
The process of preparing the annual budget starts during the summer months since the Minnesota Department of Revenue notifies the cities of state aid amounts as well as the applicable levy limit.

By the end of September, cities must adopt their proposed budget for the following year and certify their proposed levy to the county auditor.

Between November 25th and December 20th, the city must hold its Truth in Taxation Public Hearing. The City of Hanover held its hearing on December 4th. Brian Hagen, the City Administrator, explained the factors which influence a tax levy, how the budgeting process works, and a breakdown of the preliminary property tax levy. He gave examples of what property owners in Wright and Hennepin County might expect to see on their property tax statements. A copy of the Truth in Taxation handout is available at City Hall and at [www.hanovermn.org](http://www.hanovermn.org).

The Hanover City Council has set the goal of adopting a budget and tax levy that allows the City's local tax rate to remain flat or reduced. During a period of a flat tax rate, a property that does not have an adjustment in value would also see no adjustment in the amount of taxes paid to the City. There may be other areas within the overall total property tax that do see adjustments. For taxes payable in 2020, Hanover estimates a local tax rate increase of approximately 1%.

The final levy was certified to the county auditor on December 10, 2019. If residents have questions regarding the 2020 Budget and Levy, please contact Brian Hagen, City Administrator, at 763-497-3777 extension 1 or at [brianh@ci.hanover.mn.us](mailto:brianh@ci.hanover.mn.us).



# PNP: Why Do I Have to Choose a Party?

The Presidential Nominating Primary (PNP) will occur on March 3, 2020. This will be the first time it has happened since 1992.

## What is the PNP?

The PNP is a method for determining how political party delegates from Minnesota will vote at their party's respective national conventions. It only determines how delegates will vote--it will not determine who appears on the ballot for the general election.

## When is the PNP?

The PNP will be March 3, 2020, also known as Super Tuesday.

## Are all the parties on the ballot?

No, only major political parties that send delegates to a national convention are eligible to participate.

## Who is on the ballot for the PNP?

The presidential nomination primary is only for presidential candidates. The August primary is for state and federal offices for all parties.

## Who can vote in the PNP?

Any eligible and registered voter in Minnesota may vote in the PNP.

## Do I have to pick a party to vote for?

Yes, a person must request the January 2020

ballot for the party the voter wants to vote for. Each party has a separate ballot.

## Do I have to be a member of the party to vote for that party?

No, but the voter has to indicate a general agreement with the principles of the party for which they vote. The sign-in at the polling place includes the statement "I am in general agreement with the principles of the party for whose candidate I intend to vote."

## Who knows which party I selected?

Party selection data is governed by the Data Practices Act and is classified as private data on individuals. This means that the data is not available to the public from a government source. The Secretary of State must maintain a list of the voters and provide this list to the chair of each major political party.

## Is there a way to participate in the PNP without selecting a party?

No. A voter who refuses to select a party is not allowed to sign the polling place roster or cast a ballot.

## Can I vote by absentee ballot in the PNP?

Yes. A voter may vote by absentee ballot and must indicate the party for which

they will vote. If a party is not indicated, a ballot will not be sent. Absentee voting will begin on January 17, 2020. Voters can apply for an absentee ballot by visiting the Secretary of State's office website, [www.sos.state.mn.us/elections-voting/](http://www.sos.state.mn.us/elections-voting/).

## Will there still be precinct caucuses to endorse candidates?

The major political parties will hold precinct caucuses to endorse candidates and elect delegates to send to party conventions. Caucuses will be held on February 25, 2020.

## Do the results of the PNP bind the election of delegates?

Yes, the results bind the election of delegates in each party. The law does not specify whether all of the delegates are bound for the winner or whether delegates may be apportioned to the candidates in proportion to the number of votes received by each candidate. The party's procedures govern this decision.

## Has Minnesota had a PNP in the past?

Yes, Minnesota had a PNP in 1916, 1952, 1956, and 1992.

## What laws govern the PNP?

Minnesota Statutes Chapter 207A and Minnesota Rules Chapter 8215 are the main laws.

# Culverts and Ditches 101

Many people may perceive ditches as having different definitions or meanings. Ditches have one basic purpose or function and that is to provide an avenue or conveyance for stormwater runoff. Ditches can form naturally through years of stormwater runoff eroding soils away. The stormwater runoff finds the least resistive path and forms a channelized ditch. Ditches can be shallow, deep, narrow, wide, long or short depending on the topography of the land. Ditches can also be man-made in order to control stormwater runoff, relieve flooding, or to improve drainage.

A shallow form of a ditch is called a swale. Typically, swales are created to direct or drain surface water. An example of this is the designed drainage easements between homes within a development. Swales can also act as a Best Management Practice providing an important stormwater conveyance system.

Culverts are associated with and are a part of most ditches. A culvert needs to be sized appropriately to handle calculated amounts of runoff and to keep stormwater ponds and wetlands levels stable. Having a wrongly sized culvert can cause significant flooding issues up or down from the location of the culvert. Culverts may be made of reinforced concrete pipe or

corrugated metal pipe. Over time, culvert openings in ditches can become overgrown with trees, brush, vegetation. If the culvert becomes obstructed or eroded, it impacts the ditch's function. Routine inspections of culverts and maintenance are important for ensuring culverts work correctly.

Inspecting ditches routinely will identify when maintenance is needed. Severe erosion can occur from large rain events and sometimes improvements are necessary to protect adjacent properties from soil erosion.

Grass clippings, brush, leaves or compost items should not be dumped in any ditches or swales. Obstructions within the ditch or swale ultimately effect the drainage of stormwater runoff and can lead to localized flooding. Obstructions may also redirect the path of the ditch and carry unwanted pollutants to water resources.

Before starting any building or landscaping projects, including gardens, residents are asked to call the City. The majority of properties in Hanover have a survey on file at City Hall. Residents need to know where the property drainage easements are located. Building structures or landscaping within the

drainage easement is **not** allowed.

Any soil disturbances along ditches or swales should have erosion control measures in place. Installation of silt fencing, bio-rolls or other effective perimeter controls should be in place prior to soil being disturbed. The City of Hanover requires silt fencing from April 1 to November 1 and bio-rolls may be used outside of that time period. Erosion control measures prevent soil from entering the ditch or swale and entering the stormwater sewer system. Once work is completed, the exposed soil should immediately be stabilized with sod, seed, or an erosion control blanket. Re-establishing vegetation will help develop deep root growth, hold the soils in place better, and minimize future erosion.



# Stop Wish-cycling These Items!

Wish-cycling occurs when resident think something should be recyclable, but in reality, it's not! Here are seven common items that end up in a recycling facility, but really should go somewhere else:

**Car Parts:** Brake rotors, wheels, tires, vehicle batteries and other metal car parts are not recyclable. Metals such as this may be taken to a scrap metal dealer. The only metal materials going in the recycle cart should be aluminum beverage cans and metal food cans.

**Propane Tanks:** Any type of compressed gas tank in a recycle cart is unsafe! This includes disposable propane canisters, butane, helium tanks, and oxygen tanks. Compressed gas cylinders can rupture and catch fire, so it's important to dispose of them at a safe drop-off location.

**Plastic Gas Cans:** Like propane tanks, plastic gas cans run a risk of explosion and fire!

**Plastic Landscape Edging:** This type of plastic does not have a recycle number on it and is often dirty. No recycle number, also known as a resin identification code, means no recycling.

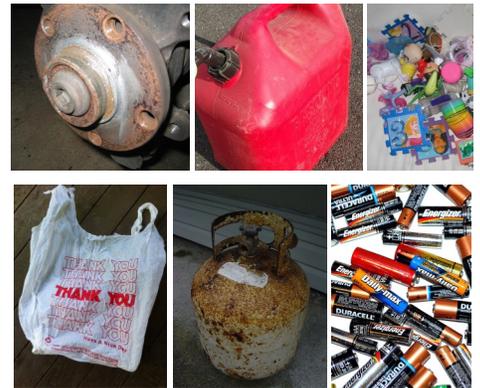
**Plastic Toys:** Toys made out of plastic rarely contain only one type of plastic so it makes it difficult to recycle. Only items made of one type of plastic may be recycled.

**Lithium and Other Batteries:** No batteries are allowed in the recycle cart and lithium batteries are most dangerous. They are filled with acid and some types of lithium batteries can start fires when smashed with other recyclables. Household batteries are still being accepted at City Hall and

will be recycled at the Hennepin County Transfer Station.

**Plastic Bags:** When plastic bags are in the recycle cart, they cause damage to the recycling equipment and time is wasted while untangling the locked gears. Instead of putting plastic bags in the recycle cart, take them to retailers that offer plastic bag recycling such as grocery and department stores.

By making sure that these seven items never see the recycling cart, residents help keep recycling efficient and keep costs down.



# Ice Safety: Ice is Never 100% Safe

The Minnesota Department of Natural Resources is warning residents to be very careful when out on iced over lakes. The warm weather and spring-like precipitation has created uneven ice thicknesses and hidden open water.

It is recommended to carry a long ice chisel if traveling on foot and to test the thickness of the ice frequently. Hand-held smaller ice picks can be used to help a person crawl out of the water after breaking through the ice. A life jacket worn under layers of clothing is also recommended. Be smart and be safe!

**Ice is Never 100% Safe!**  
Minimum Guidelines for New Clear Ice Only

**Ice Safety Tips**

- Double the thickness guidelines for white or snow-covered ice.
- Carry two large nails to use as ice picks if you fall through.
- Avoid pressure ridges and areas with current.
- Warn children about the dangers of thin ice.
- Don't drive on the ice at night.
- Avoid alcoholic beverages.

[mndnr.gov/icesafety](http://mndnr.gov/icesafety)

# Hanover Youth Ball Registration Starts in February!

Hanover Youth Ball provides quality baseball and softball programs – for boys and girls ages 5 to 16 years old – that are accessible and affordable to members of our community. The organization promotes good sportsmanship and teaches physical skills and important life lessons, fostering good health, fitness, leadership and positive self-esteem, while connecting families and building community.

The season typically runs from mid-late April to mid-July, with pre-season clinics/practices and tryouts, if necessary, taking place in February/March.

Registration is online and takes place in February. Please check the [www.hanoveryouthball.org](http://www.hanoveryouthball.org)

website for registration details and deadlines and also “like” Hanover Youth Ball on Facebook for updates!

## Summary of Leagues:

T-ball: for boys and girls, ages 5 and 6. Wednesday nights, Settler’s Park, Hanover.

Boys Coach-Pitch Baseball: age 7. Wednesday nights, Settler’s Park, Hanover.

Boys Machine Pitch Baseball: ages 8 and 9. Monday and Tuesday nights, Hanover or Corcoran.

Girls 8U Coach-Pitch Softball: ages 7 and 8. Wednesday nights, Settler’s Park, Hanover.

Girls 10U-14U Rec & Traveling Fastpitch Softball: ages 9-14 (multiple levels). Games are

typically Monday and/or Wednesday nights, plus a weekly practice; locations to be determined. Player evaluations may be required for traveling leagues, depending on number of girls interested.

Boys 10U-16U Traveling Baseball: ages 10-16. Games and practices range from Monday to Thursday nights; locations to be determined. Player evaluations may be required for traveling leagues, depending on number of boys interested.

For more information on leagues, including league contacts, visit [www.hanoveryouthball.org](http://www.hanoveryouthball.org).

Watch the website for information on registration, clinics and upcoming events!

# Sidewalks, Mailboxes, Parking and Hydrants: No Snow!

It’s time for snow reminders as the winter starts and residents move from mowing lawns to shoveling snow.

Per City Ordinance, residents that have a sidewalk abutting their property are required to remove snow or ice from the sidewalks within 12 hours of a snow or ice event.

When removing any snow, it is illegal to plow, push or blow snow from a private residence onto the street or across the street. This is according to Minnesota State Statute §160.2715.

The Hanover Post Office would like to remind residents to make sure the area around the mailboxes is cleared of snow. This allows carriers to deliver the mail easily and safely.

While big piles of snow are fun to play in, parents need to remind their children that it is not safe to play in them near the street or mailboxes. It is difficult for mail carriers and snow plow drivers to see kids playing in areas not cleared of snow.

There is no parking on the street between 2 am and 6 am until April 1st. Residents **cannot**

park on the street during any snow or ice event. When cars are parked on the street, it is more difficult to plow and owners risk being ticketed and towed.

Be a hydrant hero and after each snowfall clear the area around



any nearby hydrant. A cleared hydrant may mean the difference in saving lives and property.

# Hanover Harvest Festival Volunteers Needed

The Hanover Harvest Festival members will start meeting on Monday, February 17, 2020, at 6:30 pm at City Hall. The group meets every third Monday of the month until the Festival.

The group welcomes fresh ideas and invites people to attend the meetings or contact the group. Volunteers are needed to help plan the Hanover Harvest Festival as well as work during the weekend: set up, Festival activities,

and clean up. Organizations that require students to earn service hours are encouraged to help. Setting up for the Festival is one way to earn qualifying hours and serve the community at the same time.

Interested residents and non-residents may attend any of the meetings or contact Jackie Heinz with questions at 612-221-5937.



## Alcoholics Anonymous®

Meets at St. Paul's Lutheran Church Monday at 6:30 pm and Tuesdays at 7 pm.



Meets at the Hanover Area History Center every second Wednesday of the month at 7 pm. For more information: [hanoverathleticassociation.org](http://hanoverathleticassociation.org).



Hanover Boy Scouts Troop 563: Contact Mike Snyder at [masnyder92@yahoo.com](mailto:masnyder92@yahoo.com).



Hanover Cub Scouts Pack 563: Check the Facebook page: Hanover Cub Scout Pack.



Hanover Fire Department meets at the Fire Hall every second Tuesday at 8 pm. Contact Chief Dave Malewicki at 763-286-6501.

## GOLDEN AGE CLUB

Hanover Golden Age Club meets at City Hall every first Tuesday of the month at 11:30 pm. Contact Donna Grabbert at 763-267-7986.



Hanover Harvest Festival meets at City Hall every third Monday at 6:30 pm. Contact Jackie Heinz at 612-221-5937.



Hanover Historical Society meets at the Hanover Area History Center every first Thursday of the month at 7 pm. Contact Mary Coons at 763-234-5388 or Joe Kaul at 763-463-8610. Visit the website at [hanoverhistoricalsociety.org](http://hanoverhistoricalsociety.org).



The Crow River Lions meet at City Hall the first and third Wednesday of the month at 7 pm. Contact Al Kvistero at 612-708-6753 or visit [crowriverliions.org](http://crowriverliions.org).



The Hanover Lions meet at City Hall every second and third Thursday of the month at 7 pm. Contact Kathy McMillan at 763-498-8277.



To have Meals on Wheels delivered, contact the Crow River Senior Center at 763-497-8900 or visit [crowriverseniorcenter.com](http://crowriverseniorcenter.com).



Play T-ball, Coach Pitch, Girls Softball, and Boys Baseball at Settlers Park and Cardinal Park. Volunteers and coaches meet at City Hall. Visit [hanoveryouthball.org](http://hanoveryouthball.org) for meeting dates and times. Contact Missy Thompson at 952-237-9986 or at [missy@hanoveryouthball.org](mailto:missy@hanoveryouthball.org).



STMA Women of Today meets every second Tuesday at 6:30 pm at Financial Security Bank in Albertville. For more information call 1-800-340-9817 or visit [stmawt.org](http://stmawt.org).



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11250 Fifth Street NE  
Hanover, MN 55341  
T: 763-497-3777  
F: 763-497-1873

ECR  
OCCUPANT

[www.hanovermn.org](http://www.hanovermn.org)  
cityhall@ci.hanover.mn.us

Monday - Thursday:  
7:30 am - 4:30 pm  
Friday: 7:30 am - 1:30 pm

### City Council

Mayor Chris Kauffman  
Vice Mayor Ken Warpula  
Councilor Doug Hammerseng  
Councilor Jim Zajicek  
Councilor MaryAnn Hallstein

### City Staff

Brian Hagen, City Administrator  
Jackie Heinz, Accountant  
Jason Doboszanski, Public Works Supervisor  
JR Ramthun  
Carl Olson  
Amy L. Biren

**Coffee with Council!**  
Coffee with Council provides an opportunity for residents to meet informally with council members to share ideas and concerns while enjoying coffee and snacks. There will be both a day and night session. Watch the City website and Facebook Page for times and dates. See you there!

### EDA

Todd Bartels, Chair  
Ken Warpula, Vice Chair  
Jessica Johnson, Treasurer  
Brian Dismang  
Ted Zrust  
MaryAnn Hallstein  
Tony Ross

### Planning Commission

Stan Kolasa  
James Schendel  
To Be Appointed  
Dean Kuitunen  
Mike Christenson  
Doug Hammerseng, Council Liaison

### Park Board

Jeff Grupp  
Alexander Holslin  
Danielle Vetrano  
Scott Jamison  
Leslie Murphy  
Jim Zajicek, Council Liaison