



Settlers Park Shelter Rental Information

Checklist for Settlers Park Shelter:

- Kitchen is clean: Appliances wiped clean inside and out; counters are wiped clean; refrigerator is empty and door shut; and sinks are clean of debris. Oven has been turned off.
- Please do not put food, grease, or garbage down the sink drains.
- Tables, chairs, and benches have been wiped clean.
- Garbage has been picked up from shelter, kitchen, restrooms, parking area and play area.
- Garbages have been emptied and put in dumpster located near City Hall. A recycling bin is located near the rear doors of City Hall in a cubby area. Put new liners in garbage cans.
- Decorations have been removed along with the staples or tacks used to hang them.
- Horseshoes have been put back in kitchen area.
- Lights have been shut off.
- Lock shelter kitchen door.
- Return key. The key may be returned in person at City Hall during business hours or put in the gray box located by the front doors of City Hall.

Alcohol Information:

The City of Hanover has a Consumption and Display License which permits the following:

- Allows for the consumption and display of intoxicating liquor on the premises.
- Allows for the serving of liquids for the purpose of mixing with liquor that is brought by the customer (renter).
- Does not allow the sale of intoxicating liquor.
- Does not allow for the consumption or display of intoxicating liquor during the following hours:
 - Between the hours of 1 am and 8 am Monday through Saturday.
 - Between the hours of 1 am and Noon on Sunday.

If the rental party desires to have a cash bar, the caterer of the event must have the proper license to sell intoxicating liquor and provide a copy of the license for the City. This will be included with the information provided by the renter.

If the rental party will be having live music or a DJ in addition to serving alcohol, a Wright County Sheriff's Deputy is required for the duration of the event. The current rate of \$260 allows for four (4) hours of coverage by the deputy. If the event is more than four hours, those hours will be added at an additional charge

Emergency Contacts:

In case of emergencies, please contact a Public Works employee:

- Jason Doboszanski 763-286-4444

These numbers are also located in the glass case outside of the front door of City Hall.