

**CITY OF HANOVER  
PARK BOARD  
August 28, 2012  
Unapproved Minutes**

**MELISSA THOMPSON - CHAIR  
ABBY PETERSON – VICE-CHAIR  
TOM GLEASON**

**ANDREW STARNER  
MELISSA BRUTGER  
LIAISON – WENDY PINOR**

Chair Thompson called the regular Park Board meeting of August 28, 2012, to order at 7:04 p.m. followed by the Pledge of Allegiance. Present were members Peterson, Thompson and Brutger. Also present was Liaison Pinor and Secretary/Receptionist Herwig. Absent was Gleason and Starnier. Guests present included, but may not have been limited to: Joe Kaul, John Vajda and Martin Waters, all of Hanover.

**Call to Order**

Chair Thompson introduced the agenda.

**Oath of Office**

Chair Thompson introduced the agenda item. She administered the oath with Brutger.

**Oath of Office**

**Agenda**

Chair Thompson introduced the agenda item.

**MOTION** by Peterson, seconded by Brutger, to approve the meeting agenda of August 28, 2012.

Voting aye: Brutger, Thompson and Peterson.

Voting nay: none. Motion carried 3:0.

**Approval of  
Agenda**

**Minutes of June 26, 2012 Regular Meeting**

Chair Thompson introduced the June 26, 2012 meeting minutes.

**MOTION** by Thompson, seconded by Peterson, to approve the minutes of the June 26, 2012 regular meeting.

Voting aye: Thompson, Brutger and Peterson.

Voting nay: none. Motion carried 3:0.

**Approval of  
Minutes**

**Open Forum**

Joe Kaul introduced himself to the members. He informed the members he is on the Economic Development Authority as a member. He said he is a candidate for Mayor in the upcoming 2012 General Election and is observing city and local organization meetings.

**Open Forum**

**Unfinished Business**

**Movie in the Park Follow-up Discussion**

Chair Thompson introduced the agenda item. She thanked Mayor Waters, Vonnie Waters, Scott Vogel and Lori Herwig for running the

**Unfinished  
Business  
Movie in the  
Park Follow-up  
Discussion**

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event and continuing to provide the program to the public when no Park Board members were able to attend. Herwig reported the weather turned out perfect for the event and that there was low attendance at approximately 40-50 people. She said some concessions were sold. Members questioned if the low attendance maybe due to the date and/or the weather.

No action taken.

**New Business**

**Kim Carlson-Buffalo-Hanover-Montrose Community Education**

Chair Thompson introduced the agenda item. Kim Carlson or Todd Lunning was not present for the discussion. Members discussed what could the community education program provide for services on a community level for Hanover, the programs already offered through the community education program and maybe seeking out classes/courses to offer to the community taught by local residents.

Members discussed cooking classes as an idea. Pinor suggested a barbecue class in the park.

Thompson will follow up with contacting Carlson and Lunning on additional program options.

No action taken.

**Proposed 2013 Park Events**

Chair Thompson introduced the agenda item.

**MOTION** by Thompson, seconded by Peterson, to recommend to the City Council approval of funds and dates for Reading in the Park and Craft in the Park programs.

Voting aye: Thompson, Brutger and Peterson.

Voting nay: none. Motion carried 3:0.

Members discussed the Easter Egg Hunt event. Kaul said the Hanover Historical Society expressed interest in collaborating with the Park Board on this event.

**MOTION** by Thompson, seconded by Brutger, to recommend to the City Council approval of allocating a maximum expense of \$250 for the Easter Egg Hunt event.

Voting aye: Thompson, Brutger and Peterson.

**New Business**

**Kim Carlson-  
Buffalo-  
Hanover-  
Montrose  
Community  
Education**

**Proposed 2013  
Park Events**

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Voting nay: none. Motion carried 3:0.

Members discussed the Zoomobile and Movie in the Park events. Peterson questioned if she should pursue further with the idea of having a band entertain the crowd prior to the Movie in the Park event. She said she has asked the Hanover Lions if they would be interested in sponsoring the entertainment funds. She said she received positive feedback from the group. Members discussed other local organizations/ businesses that could sponsor the funding for the entertainment and an option of possibly providing concessions. Members approved Peterson further pursuing the idea. Peterson will report back on findings at the next meeting.

**MOTION** by Brutger, seconded by Thompson, to recommend to the City Council approval of allocating funds for the Movie in the Park on June 22 and August 17, \$300 each event for a total of \$600.

Voting aye: Thompson, Brutger and Peterson.

Voting nay: none. Motion carried 3:0.

Knit in the Park event was discussed by the members noting the event was a success with 15 participants in attendance. Members noted there was no expense to the City for the event or materials. Members felt there is a need to request some funds to purchase additional supplies for the 2013 program.

**MOTION** by Thompson, seconded by Peterson, to recommend to the City Council approval of allocating funds in the amount of \$100 for the Knit in the Park event.

Voting aye: Thompson, Brutger and Peterson.

Voting nay: none. Motion carried 3:0.

Members discussed additional ideas of events for the community during the winter months, noting presently there are no events or programs scheduled. Peterson said she was talking to Herwig about a skating event for the community. Members decided on planning a Community Ice Skate event on January 20, 2013 from 3 - 6 pm weather permitting. At the next meeting members will plan the event and discuss other ideas in case there is no ice.

**Reports & Announcements**

**Park Board Reports**

Thompson

- Thompson thanked and welcomed Brutger as a member to the

**Reports &  
Announcements**

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Park Board.

- Thompson on behalf of the Mayor welcomed Brutger. She said that he was not able to welcome her in person due to him having another commitment.

- Thompson reported the Director of the Crow River Baseball Association commended Hanover for the baseball fields. She said he was impressed with the baseball field at Cardinal Circle Park and expressed Hanover has one of the best complexes he has been to. He encourages Hanover to have more tournaments.

- Thompson reported she gave the resident who was interested in the community garden the contact information on the square foot garden classes. Pinor commented on the local newspaper article on robberies of produce at local community gardens.

- Thompson reported on the resident, Janet McDaniel who has adopted the trees at Cardinal Circle Park. She is a volunteer Wright County MN Tree Care Advisor. She has offered to train and teach staff on tree care including trimming trees. Thompson questioned if the members approved. Pinor suggested that this could be class option for the Park Board to offer to residents in the future. Peterson suggested contacting McDaniel to see if she would be willing to provide that service.

- Thompson mentioned it was brought to her attention that there is no foul poles at Cardinal Circle Park. Members discussed if the budget included the poles in the completion of the fields for Cardinal Circle Park and whether there is poles on other fields. Pinor questioned if members would like her to bring this item to the Council. Members agreed they would.

- Thompson reported that the shelter at Cardinal Circle Park is framed and looks good. She said that Vogel is looking for 3-4 volunteers to assist with installing the roof. She said Vogel would like 1 of the volunteers to have construction knowledge. Vajda volunteered his assistance with the project. Thompson volunteered to assist with watching the volunteers children during the roof installation.

- Thompson questioned if picnic tables were in the budget for Cardinal Circle Park Shelter. Pinor stated Buchholtz would have the answer. She will check with him to get an answer.

Gleason

- Not present.

Peterson

- No report.

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Starner

- Not present.

Brutger

- Brutger stated she was thankful for the opportunity to be a member of the Park Board.

**Liaison Report**

- Pinor reported the farewell party for Buchholtz is September 6 from 2 – 5pm here at City Hall.

- Pinor reported the Hanover Fire Department is sponsoring a benefit for Brian and Amy Kottke at City Hall on October 6. She said raffle tickets are being sold and a spaghetti dinner from 4 – 8 pm. She said dinner tickets for \$10 can be purchased at the door night of the event.

- Pinor reported an Oktoberfest is scheduled for October 13. She said the location may be at the shelter. She said the Hanover Lions along with other local organizations will be participating in the event. She said that there may be a collaborative event to include the Historical Society's Pumpkin Carving event. She said the organizers for the event will be requesting a \$1,000 donation from the EDA to sponsor the event.

**Staff Report**

- Spring Park Walk-Through Follow Up included in the agenda packet for members to review.

- Cardinal Circle Park Shelter Update included in the agenda packet for members to review.

**Adjournment**

**MOTION** by Peterson, seconded by Brutger, to adjourn the Park Board meeting at 8:14 p.m. Motion carried unanimously.

**Adjournment**

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**Lori Herwig, Secretary/Receptionist**