

**CITY OF HANOVER
PARK BOARD MEETING
APRIL 28, 2015**

CHAIR

DEE ZAJICEK

BOARD MEMBERS

TOM GLEASON

ABBY PETERSON

ARLEE ANDERSON

VICE CHAIR

MATHEW BOIE

COUNCIL LIAISON

JIM ZAJICEK

- 1. Call to Order and Pledge of Allegiance: 6:00 p.m.**
- 2. Spring walk through with Public Works 6:01 p.m.**
- 3. Approval of Agenda**
- 4. Approval of Minutes from March 24th Meeting**
- 5. Open Forum**
- 6. Unfinished Business**
 - a. Summer Events**
 - **Easter Egg Hunt – Member Report**
 - **Concert in the Park update 6/18/15 – Update from Peterson**
 - b. Band shell**
 - c. Tennis Courts – Assign PB member to discuss with school**
- 7. New Business**
 - a. Spring Walk-through of Parks with Scott Vogel, Public Works**
 - b. Park Board Budget**
 - c. Invite an Athletic Association representative to talk about ball fields**
- 8. Reports and announcements**
 - a. Park Board Reports**
 - b. Liaison Report**
 - c. Staff Reports**
- 9. Adjournment**

**CITY OF HANOVER
PARK BOARD MEETING
March 24, 2015 – DRAFT MINUTES**

Call to Order and Pledge of Allegiance

The Regular Park Board Meeting of Tuesday, March 24th, 2015 was called to order at 7:02 pm by Chair Dee Zajicek. Park Board members present were Chair Dee Zajicek, Arlee Anderson, Mathew Boie, Tom Gleason, Abby Peterson and City Council Liaison Jim Zajicek. Also present was Administrative Assistant Amy L. Biren and Shane Burns from the Hanover Lions.

Approval of Agenda:

MOTION by Gleason to approve the Agenda as presented. Seconded by Anderson. **Motion carried unanimously.**

Approval of Minutes from February 24, 2015 Meeting

Gleason stated that he had been present at the meeting and would like the minutes to reflect that. **MOTION** by Gleason to approve the minutes from February 24, 2015, as amended. Seconded by Peterson. **Motion carried unanimously.**

Open Forum:

Shane Burns from the Hanover Lions Club was invited to speak at this time. Burns explained that the Hanover Lions Club would like to donate a Lion-shaped water fountain and have it located in Settlers Park. Burns had appeared before Council and Council gave their consent and directed Burns to meet with the Park Board to finalize details. Burns said that this project will cost \$5000 and the Hanover Lions will donate this cost to the City. The locating of the utilities, creation of a concrete slab, and connection to water and sewer would be donated costs done by the Public Works employees. The Lion water fountain has been ordered as it takes two months to create it.

The Park Board went outside to view the possible areas where the Lion water fountain could be located. The members of the Park Board discussed having Scott Vogel, Public Works, tell them the best areas for the Lion water fountain at next month's Park Walk-Through. The group returned to the Hall.

Burns also talked about donating a tire pyramid to the Cardinal Circle Park as there is little playground equipment there. Peterson asked if there were future plans for the other parks and Burns responded there may be based on the success of these two donations.

Unfinished Business:

Easter Egg Hunt: Anderson gave a brief overview of the previous month's discussion and covered what items still needed to be completed. Chair Zajicek offered to create the flyer handed out at the Egg Hunt thanking the donors. Donors include: Maverick Construction, Comfort Matters, Walgreen's, CVS, DQ, Miller Trucking, Tom Thumb, Marketplace, Hanover Wine & Spirits, and Brownlee Massage. There will be three Golden Eggs to find and the recipient will win an Easter Basket full of goodies. Tags for the prize eggs need to be created. Park Board members should be at the Hall between 8-8:30 am on Saturday. Liaison Zajicek will use his key to let members into City Hall.

Band shell: Chair Zajicek directed the members to look for band shell ideas and email them to Nancy Schmitz. Liaison Zajicek reminded the members of the conversation held during the joint meeting with Council. He also said that the used boards from the Historic Bridge could be cut on the 10 Acres.

MOTION by Peterson to appoint Liaison Zajicek as technical advisor for the band shell. Seconded by Gleason. **Motion carried unanimously.**

Concert in the Park: The White Sidewalls will be the band for the Concert in the Park. Anderson asked if the Hanover Athletic Association had made their donation. Biren confirmed this and said that the first half of the payment for the concert had been paid and City Administrator Brian Hagen had signed the contract. Boie volunteered to do the signage for the concert.

New Business:

Hanover Lions Donation: See discussion from Open Forum.

Movie in the Park: The members discussed the selections recommended by Swank: Big Hero 6; Alexander and the Terrible, Horrible, No Good, Very Bad Day; Paddington; Box Trolls; and Annie.

MOTION by Peterson to have Big Hero 6 for the Movie in the Park. Seconded by Gleason. **Motion carried unanimously.**

Park Walk-Through: The yearly walk-through of the parks in Hanover will take place at next month's meeting. Members discussed meeting earlier and then having the regular meeting after the walk-through. **MOTION** by Gleason to change the meeting time of the April 28th meeting to 6 pm and hold the regular meeting afterward. Seconded by Anderson. **Motion carried unanimously.**

Biren reminded the members that the change in meeting time needed to be posted and that Staff would make sure that it occurred in the proper timeframe.

Garden Planters: Scott Vogel, Public Works, had provided a drawing of planters for the Community Garden. Members decided that they would like Vogel to talk about them during the park walk-through. No other action was taken.

Reports:

Boie: Informed the members about the Crow River Heights Facebook group that is planning some volunteer activities for Earth Day. The group would like to pick up Cardinal Park and maybe do some planting.

Gleason: He talked to Gary regarding the tennis courts at the school who gave some avenues for the Park Board to pursue.

Liaison Zajicek: He and Chair Zajicek attended a Mayors Dinner in Brooklyn Park. At this event, goal setting was discussed and how to go about setting short- and long-term goals. Perhaps this is something the members would like to do in the future and it is something that can be done at any time, not just at the beginning of the year. Gleason and Peterson said goal setting occurred at the combination Council, Boards, and Staff retreats in the past.

Biren: Asked if the vests used in the Egg Hunt wanted to be taken tonight or dropped off in the Hall the Friday before the Hunt? Members would like the vests in the Hall.

Adjournment:

MOTION to adjourn by Peterson, seconded by Anderson. **Motion carried unanimously.** Meeting adjourned at 8:37 pm.

ATTEST:

Amy L. Biren
Administrative Assistant