

**CITY OF HANOVER  
PARK BOARD MEETING  
September 23, 2014 – OFFICIAL MINUTES**

**Call to Order and Pledge of Allegiance: 7:00 p.m.**

The Regular Park Board Meeting of Tuesday, September 23, 2014, was called to order at 7:00 pm by Vice Chair, Arlee Anderson. Park Board members present were Mathew Boie, Dee Zajicek and City Council Liaison Wendy Pinor. Also present was Receptionist/Accounting Clerk Nancy Schmitz. Absent were Chair Tom Gleason and Abby Peterson.

**Approval of Agenda:**

**MOTION** by Boie to approve the Agenda of September 23, 2014, as presented. Seconded by Zajicek. **Motion carried unanimously.**

**Approval of Minutes from July 22, 2014 Meeting**

**MOTION** by Gleason at the Joint City Council Meeting on September 16, 2014 to approve the minutes of July 22, 2014 Park Board meeting, seconded by Zajicek. Minutes were approved with no changes. **Motion carried unanimously.**

**Open Forum:**

No one was present to address the Park Board in the open forum.

**Unfinished Business:**

**Community Garden Update:**

Council Liaison Pinor took members on a 20 minute tour of the Community Garden. Discussion took place on what the plans for the Community Garden look like. Ideas were discussed including irrigation, electricity, extending/finishing the sidewalk and the possibility of a future raised garden and band shell. Schmitz stated that Public Works is in the process of gathering quotes for electricity and irrigation. Heritage Square Pavers were also discussed and how to inform residents' about the program with the intent of raising money for the Community Garden. Pinor stated that she had actually drawn up the plans and as she understood, Peterson wanted the gardens to mimic those plans. Goals are to set a list of projects, get quotes, find funding and complete the Community Garden Project. Boie suggested re-visiting the project when more information could be gathered from Peterson and the discussion was tabled. Pinor reminded members to be sure to have construction either before or after the Harvest Festival so as not to affect the event.

**New Business:**

**Review of 2014 & 2015 Budget -** Members discussed park board events and budget plans.

**Proposed Event Dates for 2015 -** There was discussion surrounding events and dates for the 2015 year. The following calendar was decided on by the Park Board. The events are listed by date:

**Easter Egg Hunt – (4/4/15)** The board discussed candy for the Easter Egg Hunt and decided there was a need to investigate the cost of pre-wrapped candy. Anderson stated she had an unused \$25.00 Walgreens gift card from 2014 that could be utilized in 2015. Boie stated he will contact Maverick Construction and request a \$75.00 donation to go toward candy. For future Easter Egg Hunts, the board will follow the MN State Health Department guidelines when ordering candy. Pinor suggested sending a thank you to donators and supporters of Park Board events. Members decided to send a message in a Hanover Newsletter.

**Concert in the Park – (6/18/15)** Anderson stated she will contact the Hanover Athletic Association to request \$2,000.00 for the 2015 Concert in the Park.

**Zoomobile – (7/15/15)** Budget was discussed and the date approved.

**Movie in the Park – (8/22/15)** Members agreed on the proposed date and decided to hold only one.

**FYCC Reading/Craft in the Park Dates (TBD)** Sandy from FYCC will send a list of proposed dates.

### **Harvest Festival**

Anderson stated she is on the 2015 Hanover Harvest Fest volunteer committee and would like to bring awareness to the city about the event and volunteer opportunities. She stated it is difficult to find helpers for the security and Information areas at the event. Pinor reported that in the past, set up and take down crews have also been hard to find. Schmitz explained that the City's Public Works Department will be involved at future festivals to help with set up and take down. Members discussed possible event ideas such as a chili cook-off, an ice cream social and bringing back a former water-ball event. Boie volunteered to attend a Fire Department meeting to gather information about past water ball events and to see if the FD would be interested in re-kindling. Members decided to table the HF discussion for the next Park Board meeting when feedback from Gleason and Peterson could be gathered. The Board also discussed inviting organizers of the Harvest Festival to a future meeting to obtain further information.

### **Reports and announcements**

### **Adjournment**

**MOTION** by Anderson to adjourn and seconded by Zajicek. **Motion carried unanimously.** Meeting adjourned at 8:28 pm.

**ATTEST:** \_\_\_\_\_

Nancy Schmitz, Receptionist/Accounting Clerk