

Zoom Meeting Instructions
For Public Attendees
Planning Commission July 27, 2020

1. Tap or click the below link to join the meeting from your phone, tablet or computer. Use the other audio and meeting ID numbers as necessary.
 - No Zoom account is needed.
 - Using your phone or tablet will allow both the video and microphone connection to occur through Zoom.
 - Using a desktop computer will allow you to view the video connection but may require you to use your phone for the microphone connection. Some laptop computers may have a built-in microphone that would allow for the microphone connection.
 - You may only call into the Zoom audio number but you will not have access to the video content. Calling in will also prevent you the ability to communicate with the board as all public attendees will have their microphones muted in order to reduce background interference.

Zoom Meeting Link:

<https://wsbeng.zoom.us/j/94817952165?pwd=VUNOWHY1OHFTU0g2UHJUUGdMWGtRQT09>

Zoom Audio Number: 1-312-626-6799

Zoom Meeting ID: 948 1795 2165

Zoom Meeting Password: 706214

2. Points of information:
 - Planning Commission, staff and guests scheduled to speak during the meeting will have their audio controls fully functioning throughout the whole meeting.
 - Public attendees not on the agenda will have their audio muted. This is not to discourage public comment, but instead to hold an effective meeting. For the virtual meetings we will request public comment be submitted prior to the start of the meeting. This will include citizen's forum. Staff will present the comments on the public's behalf. Should the public want to ask a question during the meeting for a point of clarification, they will be encouraged to submit the question via email to staff. Should the board want the opportunity to have an open dialogue with a public attendee, we can unmute resident's line and have the discussion.
 - Please email comments to brianh@ci.hanover.mn.us, cnash@collaborative-planning.com and amyb@ci.hanover.mn.us
 - The agenda packet and any presentations that will be shown on the screen during the Zoom Meeting will also be available on our website for download.